

MINUTES
BOARD OF EDUCATION
OKAW VALLEY COMMUNITY UNIT SCHOOL DISTRICT # 302
July 24, 2008

CALL TO ORDER AND ROLL CALL

The Board of Education of Okaw Valley Community Unit School District #302 was called to order at 7:05 P.M. by President Sean Creviston with the following Board members and administrators present: Brooke Bartimus, Sean Creviston, Michelle McClain, Doug Miller, Tim Rothrock, John Vander Burgh, Kari Younger, and Joel Hackney. Eric Bruder, Mike Cummins, and Paula Duis were absent.

VISITORS COMMENTS AND COMMUNICATIONS

President Creviston called for visitor comments. There were no visitor comments.

Secretary Younger read a card from the Coleman family acknowledging the district's expression of sympathy following the death of Judy Coleman..

CONSENT AGENDA

The Consent Agenda, consisting of the following items, was presented to the Board of Education:

- Approve the minutes of the special meeting held June 2, 2008; regular meeting held June 19, 2008, and special meeting held June 30, 2008.
- Establish all monthly revolving funds for the 2008-2009 school year: Okaw Valley Elementary School Petty Cash, \$100; Okaw Valley Intermediate School Petty Cash, \$100; Okaw Valley Middle School Petty Cash, \$100; Okaw Valley High School Petty Cash, \$150; Unit Office Petty Cash, \$100; District Imprest Fund, \$5,000.
- Appoint Joel Hackney, Superintendent, as custodian of the District Imprest Fund for the 2008-2009 school year.
- Appoint building principals as custodians of school activity accounts - Paula Duis, Okaw Valley Elementary School; Mike Cummins, Okaw Valley Middle School and Okaw Valley Intermediate School, and Eric Bruder, Okaw Valley High School.
- Appoint Joel Hackney, Superintendent, as district administrator for the Illinois Municipal Retirement Fund and the Teachers Retirement System for the 2008-2009 school year.
- Designate Scott State Bank, Bethany, Illinois and Shelby County State Bank, Findlay, Illinois as depositories of district funds.
- Designate the firm of Robbins, Schwartz, Nicholas, Lifton, and Taylor as school attorney.
- Authorize the use of Upchurch and Associates for district architectural work as needed.

- Approve the district goals and objectives and the district mission for 2008-2011.

It was moved by Michelle McClain and seconded by John Vander Burgh that the Board of Education approve the Consent Agenda as presented. Roll call vote: Bartimus, yea; Creviston, yea; McClain, yea; Miller, yea; Rothrock, yea; VanderBurgh, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

FINANCIAL REPORT, BILLS, PAYROLL

The monthly financial report, and bills were presented for Board approval. The Superintendent recommended that bills for the school district be approved as follows:

- Bills for the month of July, 2008 - Education, \$85060.06; O & M, \$56630.36; Transportation, \$30889.97; Life/Safety, \$0.

It was moved by Brooke Bartimus and seconded by John Vander Burgh that the bills for the month of July, 2008, be approved as presented. Roll call vote: Bartimus, yea; Creviston, yea; McClain, yea; Miller, yea; Rothrock, yea; VanderBurgh, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

COMMUNICATIONS AND INFORMATION

Reports: A written superintendent's report was submitted. Mr. Hackney provided a summary of the recently finished summer school, and provided an update on the various summer projects in progress throughout the district

Other: Mr. Hackney provided information about a source for smartboards and document cameras and the possible uses of the equipment in math classes at the high school level.

BOARD POLICY

The addition of and revisions to school board policies 4:20, 4:50, 4:55, 4:80, and 4:90 were presented to the board.

It was moved by Michelle McClain and seconded by Doug Miller that the Board approve on first reading additions and revisions to board policies as presented. Roll call vote: Bartimus, yea; Creviston, yea; Mc Clain, yea; Miller, yea; Rothrock, yea; VanderBurgh, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

CREDIT CARD ACCOUNT

Superintendent Hackney provided a rationale for the need to establish a second credit card account to be used only in the district office..

It was moved by Doug Miller and seconded by John Vander Burgh that the Board approve the creation of an additional credit card account to be used in the district office. Roll call vote: Bartimus, yea; Creviston, yea; Mc Clain, yea; Miller, yea; Rothrock, yea; VanderBurgh, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

403b PLAN AGREEMENT

Superintendent Hackney provided a brief summary of the upcoming changes required in the maintenance of the district 403b plan as well as the proposed agreement provided by AFPlan Serv for administrative services.

It was moved by Kari Younger and seconded by Tim Rothrock that the Board accept the Administrative Services Agreement with AFPlan Serv for the District 403b Plan. Roll Call vote: Bartimus, yea; Creviston, yea; McClain, yea; Miller, yea; Rothrock, yea; Vander Burgh, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

CLOSED SESSION

It was moved by Brooke Bartimus and seconded by Tim Rothrock that the Board enter closed session at 7:46 P. M. as provided in 5 ILCS 120/2, subsection (c) for the purpose of discussing matters related to appointment, employment, and/or compensation of employees and matters related to collective negotiations. Roll call vote: Bartiums, yea; Creviston, yea; Mc Clain, yea; Miller, yea; Rothrock, yea; VanderBurgh, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

It was moved by Michelle McClain and seconded by Brooke Bartimus that the Board of Education return to open session at 8:15 P. M. Voice Vote: All voted aye. Motion carried.

EMPLOYMENT/RESIGNATION

It was moved by Michelle McClain and seconded by Brooke Bartimus that the Board approve the employment of Maria Camareno as the Spanish teacher at OVHS for the 2008-2008 school year. Roll call vote: Bartimus, yea; Creviston, yea; Mc Clain, yea; Miller, yea; Rothrock, yea; VanderBurgh, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

It was moved by Michelle McClain and seconded by Tim Rothrock that the Board employ Jane Messmore as English teacher at OVHS for 2008-2009. Roll call vote: Bartimus, yea; Creviston, yea; Mc Clain, yea; Miller, yea; Rothrock, yea; VanderBurgh, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

It was moved by Doug Miller and seconded by Kari Younger that the Board authorize the recall of aides as needed for the 2008-2009 school year. Roll call vote: Bartimus, yea; Creviston, yea; Mc Clain, yea; Miller, yea; Rothrock, yea; VanderBurgh, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

It was moved by Kari Younger and seconded by Tim Rothrock that the Board accept the resignation of Cherie Rogier effective July 24, 2008. Roll call vote: Bartimus, yea; Creviston, yea; Mc Clain, yea; Miller, yea; Rothrock, yea; VanderBurgh, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried

OTHER

The Board discussed the possibility of utilizing service learning/community service hours along with the PTO to landscape around sidewalk at OVES and perform various other school improvement projects. Also discussed was the weeds at OVIS and OVES and the status of high school report cards.

ADJOURNMENT

It was moved by Brooke Bartimus and seconded by John Vander Burgh that the Board of Education adjourn at 8:29 P. M. Voice vote: All voted aye. The motion carried.

President, Board of Education

Secretary, Board of Education