

**MINUTES  
BOARD OF EDUCATION  
OKAW VALLEY COMMUNITY UNIT SCHOOL DISTRICT # 302  
September 27, 2007**

**PUBLIC HEARING**

The Public Hearing on the Okaw Valley Community Unit School District #302 FY2008 Budget was called to order at 6:47 P.M. by President Sean Creviston with the following Board members and administrators present: Sean Creviston, Michelle McClain, Doug Miller, Tim Rothrock, John Vander Burgh, Bev Watson, Kari Younger, Joel Hackney, Nick Kearfott and Marilyn Bayley. Ms. Duis arrived late.

Superintendent Bayley presented a budget recap which included FY 07 fund balances, projected receipts and expenditures by fund for FY08, and estimated fund balances as of 6/30/08. Board members received a revised budget worksheet which detailed changes from the tentative to the final budget.

President Creviston called for comments/questions on the Budget. There were no visitor comments.

The Budget Hearing was closed by President Creviston at 6:56 P. M.

**REGULAR MEETING**

**CALL TO ORDER AND ROLL CALL**

The Board of Education of Okaw Valley Community Unit School District #302 was called to order at 7:02 P.M. by President Sean Creviston with the following Board members and administrators present: Sean Creviston, Michelle Mc Clain, Doug Miller, Tim Rothrock, John Vander Burgh, Bev Watson, Kari Younger, Paula Duis, Joel Hackney, Nick Kearfott, and Marilyn Bayley.

**VISITORS COMMENTS AND COMMUNICATIONS**

President Creviston called for visitor comments and communications. Greg Mc Lain, member of the Village board, presented information regarding the TIF Agreement with the Village of Bethany and the reporting requirements regarding the use of funds received by the school district. Ms. Bayley reported that the funds from the first check (\$14,576) had been used for upgrades to the wireless equipment which provides access to the Internet and district wide area network. Mr. McLain presented the District with a check in the amount of \$7,705.57 (which has been budgeted for installation of the irrigation system on the baseball and football fields).

There were no written communications to the Board.

## CONSENT AGENDA

The Consent Agenda, consisting of the following items, was presented to the Board of Education:

- Approve the minutes of the regular meeting held August 23, 2007 as presented.
- Accept the resignations of Bonnie Brewer (OVHS cook) and Kelly Larrick (classroom aide) as presented.
- Approve the Marching Band over-night trip to compete in the Pinckneyville Mardi Gras Parade Competition - October 27 & 28, 2007.
- Approve the Master Installment Purchase Agreement with Daimler Chrysler Financial Services Americas LLC for the purchase of five school buses and authorize the Superintendent to execute the Agreement.

It was moved by Michelle McClain and seconded by Tim Rothrock that the Board of Education approve the Consent Agenda as presented. Roll call vote: Creviston, yea; McClain, yea; Miller, yea; Rothrock, yea; Vander Burgh, yea; Watson, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

## FINANCIAL REPORT, BILLS, PAYROLL

The monthly financial report, bills, and payroll were presented for Board approval. The Superintendent recommended that bills and payroll for the school district be approved as follows:

- Bills for the month of September, 2007 - Education, \$74,505.67; O & M, \$24,435.16; Transportation, \$88,057.62; Life/Safety, \$0.
- Payroll for the month of August, 2007 - Education, \$44,117.08; O & M, \$16,626.16; Transportation, \$3,142.18; IMRF, \$4,397.58.

It was moved by Kari Younger and seconded by Bev Watson that the payroll for the month of August, 2007 and that the bills for the month of September, 2007, be approved as presented. Roll call vote: Creviston, yea; Mc Clain, yea; Miller, yea; Rothrock, yea; Vander Burgh, yea; Watson, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

## COMMUNICATIONS AND INFORMATION

**Principals' Reports:** The principals submitted written reports, provided brief comments, and answered questions.

**Superintendent's Report:** Ms. Bayley reported as follows:

- cancellation deadlines are approaching for the IASB/IASA/IASBO Fall Conference;
- the driver education car was damaged slightly when it struck a deer South of

- Bethany (no injuries to occupants; deer ran away);
- a portion of the sidewalk to the North of and directly in front of OVES will be replaced to improve handicap accessibility (total cost under \$6,000 - with the Village providing the cost of materials).

**Other:**

- Mr. Kearfott reported that certain of the OVHS Activity Fund accounts require changes; this will be addressed in October as Board approval is required;
- Mr. Kearfott informed of Mrs. Rogier's plans to take the FFA students for a one-day field trip to the FFA National Convention in Indianapolis later in the month (no action required);
- The status of implementation of STI web-based programs was updated: the Parent component works, however, the district needs to complete entry of logins and parent notifications; additional "fixes" for the web-based student management program are expected by the end of the month.

## **WEIGHT TRAINING FACILITY IMPROVEMENT**

Jan Thompson, district physical education instructor and high school basketball coach, presented ideas and rationale regarding improvements to district weight training facilities. The current facility is used for weight training and doubles as a concession stand; the building is not large enough to accommodate full classes of students and the equipment is inadequate/out-of-date. Mr. Thompson spoke of the relationship between success in athletics and fitness (strength) training, as well as the benefits of improving the fitness component to the physical education program.

Mr. Thompson has met with others interested in improving the fitness training facility and perhaps making the facility available to the community. Facility improvement could include adding on to the existing building or constructing a new facility. Plans prepared by Pro Industries (a nationally known company) and information from Doug Fultz of Callahan Construction were shared with the board. The projected cost for the facility is \$50,000, with equipment ranging from \$5-8,000 per machine (total projected cost per preliminary specs \$92,000). Mr. Thompson further reported that possible sources of funding were being explored: Gene Patient's family has expressed interest in contributing to this project which was of special interest to him; grant funding for equipment may be available.

Mr. Thompson requested board approval to proceed with information gathering/planning. Members of the board facilities committee will meet with the community committee to explore options.

## **ANNUAL AUDIT/FINANCIAL REPORTS**

Kent Kuhl of Mose, Yockey, Brown and Kull, LLC, presented and reviewed the bound Annual Financial Statements and the Annual Financial Report required by ISBE.

It was moved by Doug Miller and seconded by Michelle McClain that the Board approve the Annual Financial Statements and the Annual Financial Reports by FY07 as presented. Roll call vote: Creviston, yea; Mc Clain, yea; Miller, yea; Rothrock, yea; Vander Burgh, yea; Watson, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

## **FY 2008 BUDGET**

School boards must adopt a budget before the end of the first quarter (September 30<sup>th</sup>) of each fiscal year.

It was moved by Tim Rothrock and seconded by Doug Miller that the Board approve the school district budget for FY 2008 as presented. Roll call vote: Creviston, yea; Mc Clain, yea; Miller, yea; Rothrock, yea; Vander Burgh, yea; Watson, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

## **2007 SCHOOL REPORT CARDS**

The Board reviewed copies of the School and District Report Cards for 2007. Members commented on items they had noted (time devoted to math instruction, district ACT scores compared to state; enhancing reading programs - including more literature of interest to students per preliminary survey results).

It was moved by Kari Younger and seconded by Tim Rothrock that the Board approve the school and district report cards for FY 2007 as presented. Roll call vote: Creviston, yea; Mc Clain, yea; Miller, yea; Rothrock, yea; Vander Burgh, yea; Watson, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

## **SCHOOL IMPROVEMENT PLANS/APPLICATION FOR RECOGNITION**

Principals Duis, Kearfott, and Hackney reviewed School Improvement Plans, particularly noting goals and activities to address goals. Information regarding goals and planned activities will be included with the School Report Card posted on the district website. Updates on progress towards school improvement goals/activities will be provided to the Board monthly.

It was moved by Tim Rothrock and seconded by Bev Watson that the Board approve the School Improvement Plans for OVES, OVIS, OVMS, and OVHS and the District Improvement Plan for FY 2008 as presented. Roll call vote: Creviston, yea; Mc Clain, yea; Miller, yea; Rothrock, yea; Vander Burgh, yea; Watson, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

Annually, the District must submit assurance of district compliance with state accreditation requirements.

It was moved by Sean Creviston and seconded by Michelle Mc Clain that the Board approve the 2007-2008 Application for Recognition of Schools as presented. Roll call vote: Creviston, yea; Mc Clain, yea; Miller, yea; Rothrock, yea; Vander Burgh, yea; Watson, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

## **CLOSED SESSION**

It was moved by Bev Watson and seconded by Michelle Mc Clain that the Board enter closed session at 10:13 P. M. as provided in 5 ILCS 120/2, subsection (c) for the purpose of discussing matters related to employment and compensation of employees and matters related to collective negotiations. Roll call vote: Creviston, yea; Mc Clain, yea; Miller, yea; Rothrock, yea; Vander Burgh, yea; Watson, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

It was moved by John Vander Burgh and seconded by Bev Watson that the Board of Education return to open session at 11:38 P. M. Voice Vote: All voted aye. Motion carried.

## **EMPLOYMENT**

Superintendent Bayley presented recommendations for employment/assignment of education support personnel and extra-curricular staff as follows:

- employ Margie Vanderlaan as secretary with assignment to OVIS;
- employ Barbara Owens as a classroom aide with assignment to the OVMS special education program;
- employ coaching staff: Jennifer Crowder, OVMS Volleyball coach; Heather Robinson, OVMS Volleyball Assistant coach; Jason Coventry, OVMS Boys' Basketball Assistant coach; Mandy Thompson, OVHS Cheerleading Co-Sponsor; and
- assign Nicole Cunningham as OVMS Girls' Basketball Assistant coach.

It was moved by Bev Watson and seconded by Michell McClain that the Board approve the employment of education support personnel and the employment and assignment of of extra-curricular staff as presented. Roll call vote: Creviston, yea; Mc Clain, yea; Miller, yea; Rothrock, yea; Vander Burgh, yea; Watson, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

## **RATIFY AGREEMENT**

The Collective Bargaining Committee of the Board of Education recommended ratification of the Professional Negotiations Agreement with the OVEA.

It was moved by Doug Miller and seconded by Bev Watson that the Board approve the Professional Negotiations Agreement between the Board of Education of Okaw

Valley C. U. S. D. #302 and the Okaw Valley Education Association, IEA-NEA as presented. Roll call vote: Creviston, yea; Mc Clain, yea; Miller, yea; Rothrock, yea; Vander Burgh, yea; Watson, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

## **BOARD POLICY**

Board Policy - Compensation Enhancement Program for Retiring Employees was presented for review and approval on first reading.

It was moved by Bev Watson and seconded by Michelle McClain that the Board approve the first reading of Board Policy - Compensation Enhancement Program for Retiring Employees as presented. Roll call vote: Creviston, yea; Mc Clain, yea; Miller, yea; Rothrock, yea; Vander Burgh, yea; Watson, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

## **OTHER**

Superintendent Bayley reported that she had contacted County Supervisor of Highways Doug DeLong regarding the condition of the road between Bethany and Findlay. Repairs will be resumed and the project completed before the end of the month. In the interim, all district buses will use Route 128 for Bethany/Findlay travel.

Administration reported that Uphoff Studio would be used for school pictures for the current school year, with review/comparison of vendor proposals to continue.

Bev Watson announced that an additional board facilitator was needed for strategic planning focus group meetings and asked for a volunteer.

## **ADJOURNMENT**

It was moved by Michelle McClain and seconded by John Vander Burgh that the Board of Education adjourn at 11:45 P. M. Voice vote: All voted aye. The motion carried.

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President, Board of Education

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Secretary, Board of Education