

**MINUTES
BOARD OF EDUCATION
OKAW VALLEY COMMUNITY UNIT SCHOOL DISTRICT # 302
July 23, 2009**

CALL TO ORDER AND ROLL CALL

The Board of Education of Okaw Valley Community Unit School District #302 was called to order at 7:00 P.M. by President Sean Creviston with the following Board members and administrators present: Sean Creviston, Craig Macklin, John Vander Burgh, Kari Younger, and Joel Hackney. Brooke Bartimus, Michelle McClain, Tim Rothrock, Eric Bruder, Mike Cummins, and Paula Duis were absent.

VISITORS COMMENTS AND COMMUNICATIONS

President Creviston called for visitor comments. There were no visitor comments.

Secretary Younger read a card from the Ruth Yantis family thanking the district for the expression of sympathy.

CONSENT AGENDA

The Consent Agenda, consisting of the following items, was presented to the Board of Education:

- Approve the minutes of the special meeting held June 29, 2009; regular meeting held June 18, 2009, and special meeting held July 7, 2009.
- Establish all monthly revolving funds for the 2009-2010 school year: Okaw Valley Elementary School Petty Cash, \$100; Okaw Valley Intermediate School Petty Cash, \$100; Okaw Valley Middle School Petty Cash, \$100; Okaw Valley High School Petty Cash, \$150; Unit Office Petty Cash, \$100; District Imprest Fund, \$5,000.
- Appoint Joel Hackney, Superintendent, as custodian of the District Imprest Fund for the 2009-2010 school year.
- Appoint building principals as custodians of school activity accounts - Paula Duis, Okaw Valley Elementary School; Mike Cummins, Okaw Valley Middle School and Okaw Valley Intermediate School, and Eric Bruder, Okaw Valley High School.
- Appoint Joel Hackney, Superintendent, as district administrator for the Illinois Municipal Retirement Fund and the Teachers Retirement System for the 2009-2010 school year.
- Designate Scott State Bank, Bethany, Illinois and Shelby County State Bank, Findlay, Illinois as depositories of district funds.
- Designate the firm of Robbins, Schwartz, Nicholas, Lifton, and Taylor as school attorney.
- Authorize the use of Upchurch and Associates for district architectural work as needed.

- Approve changes to the activity accounts at OVIS.

It was moved by John Vander Burgh and seconded by Craig Macklin that the Board of Education approve the Consent Agenda as presented. Roll call vote: Creviston, yea; Macklin, yea; VanderBurgh, yea; Younger, yea. Yeas, 4; Nay, 0; Absent, 3; Abstention, 0. Motion carried.

FINANCIAL REPORT, BILLS, PAYROLL

The monthly financial report, and bills were presented for Board approval. The Superintendent recommended that bills for the school district be approved as follows:

- Bills for the month of July, 2009 - Education, \$96,981.14; O & M, \$31,654.04; Transportation, \$3749.34; Life/Safety, \$0; Tort, \$1256.82.
- Payroll for the month of June, 2009 - Education, \$259,027.50; O & M, \$14,805.49; Transportation, \$14,062.30; IMRF, \$9728.25; Tort, \$208.38

- Certified/Liabilities Payroll for the month of July, 2009 - Education, \$156,174.70; O & M, \$0; Transportation, \$2143.39; IMRF, \$1898.96
- Certified/Liabilities Payroll for the month of August, 2009 - Education, \$133,031.73; O & M, \$0; Transportation, \$2144.80; IMRF, \$1474.57

It was moved by Craig Macklin and seconded by John Vander Burgh that the bills for the month of July, 2009, Payroll for the month of June 2009; certified/liabilities payroll for the month of July 2009; and certified/liabilities payroll for the month of August 2009 be approved as presented. Roll call vote: Creviston, yea; Macklin, yea; VanderBurgh, yea; Younger, yea. Yeas, 4; Nay, 0; Absent, 3; Abstention, 0. Motion carried.

COMMUNICATIONS AND INFORMATION

Superintendent Report: Superintendent Hackney provided a written report that highlighted the summer work, summer school, and the beginning of school dates. Thanks was also expressed to Ashton Wagner for the free delivery of dirt to the OVMS baseball field. Additionally, the school improvement plan timeline and process for next year was discussed.

Other: Ben Mason from TAC spoke to the Board to provide a quick overview of the performance contracting process and will check back to see if the district has any future needs in this area.

RISK MANAGEMENT PLAN

Superintendent Hackney provided explanation of the revised District Risk Management Plan for the district and highlighted how the risk management process will work.

It was moved by John Vander Burgh and seconded by Craig Macklin that the Board adopt the revised district risk management plan as presented. Roll call vote: Creviston, yea; Macklin, yea; VanderBurgh, yea; Younger, yea. Yeas, 4; Nay, 0; Absent, 3; Abstention, 0. Motion carried.

CLOSED SESSION

It was moved by Craig Macklin and seconded by Kari Younger that the Board enter closed session at 7:31 P. M. as provided in 5 ILCS 120/2, subsection (c) for the purpose of discussing matters related to appointment, employment, and/or compensation of employees and matters related to collective negotiations. Roll call vote: Creviston, yea; Macklin, yea; VanderBurgh, yea; Younger, yea. Yeas, 4; Nay, 0; Absent, 3; Abstention, 0. Motion carried.

It was moved by John Vander Burgh and seconded by Craig Macklin that the Board of Education return to open session at 8:12 P. M. Voice Vote: All voted aye. Motion carried.

EMPLOYMENT

It was moved by Kari Younger and seconded by John Vander Burgh that the Board approve the employment of Cindy Gollus as part-time custodian at OVHS with a start date of August 18, 2009. Roll call vote: Creviston, yea; Macklin, yea; Vander Burgh, yea; Younger, yea. Yeas, 4; Nay, 0; Absent, 3; Abstention, 0. Motion carried.

It was moved by Craig Macklin and seconded by John Vander Burgh that the Board approve Kayla Miller as volunteer OVHS assistant cheerleading sponsor for the 2009-2010 school year. Roll call vote: Creviston, yea; Macklin, yea; VanderBurgh, yea; Younger, yea. Yeas, 4; Nay, 0; Absent, 3; Abstention, 0. Motion carried.

It was moved by Kari Younger and seconded by Craig Macklin that the Board approve Ron McClain as assistant middle school baseball coach for the 2009 season. Roll call vote: Creviston, yea; Macklin, yea; VanderBurgh, yea; Younger, yea. Yeas, 4; Nay, 0; Absent, 3; Abstention, 0. Motion carried.

It was moved by Craig Macklin and seconded by John Vander Burgh that the Board approve Dave Benning as head OVHS softball coach. Roll call vote: Creviston, yea; Macklin, yea; VanderBurgh, yea; Younger, yea. Yeas, 4; Nay, 0; Absent, 3; Abstention, 0. Motion carried.

It was moved by Craig Macklin and seconded by John Vander Burgh that the Board approve Brian Gill as assistant OVHS softball coach. Roll call vote: Creviston, yea; Macklin, yea; VanderBurgh, yea; Younger, yea. Yeas, 4; Nay, 0; Absent, 3; Abstention, 0. Motion carried.

It was moved by Craig Macklin and seconded by John Vander Burgh that the Board approve Brent Phillips as volunteer assistant OVHS softball coach. Roll call vote: Creviston, yea; Macklin, yea; VanderBurgh, yea; Younger, yea. Yeas, 4; Nay, 0; Absent, 3; Abstention, 0. Motion carried.

It was moved by Craig Macklin and seconded by John Vander Burgh that the Board approve Lori Carlson as 7th/8th grade cheerleading sponsor for 2009-2010 school year.. Roll call vote: Creviston, yea; Macklin, yea; VanderBurgh, yea; Younger, yea. Yeas, 4; Nay, 0; Absent, 3; Abstention, 0. Motion carried.

COMPENSATION

It was moved by Kari Younger and seconded by John Vander Burgh that the Board approve the superintendent's salary for the 2009-2010 school year as presented. Roll call vote: Creviston, yea; Macklin, yea; VanderBurgh, yea; Younger, yea. Yeas, 4; Nay, 0; Absent, 3; Abstention, 0. Motion carried

ADJOURNMENT

It was moved by Craig Macklin and seconded by John Vander Burgh that the Board of Education adjourn at 8:17 P. M. Voice vote: All voted aye. The motion carried.

President, Board of Education

Secretary, Board of Education