

**MINUTES  
BOARD OF EDUCATION  
OKAW VALLEY COMMUNITY UNIT SCHOOL DISTRICT # 302  
July 21, 2011**

**CALL TO ORDER AND ROLL CALL**

The Board of Education of Okaw Valley Community Unit School District #302 was called to order at 7:01 P.M. by President Tim Rothrock with the following Board members and administrators present: Tracy Ryherd, Craig Macklin, Michelle McClain, Tim Rothrock, John Vander Burgh, Kari Younger, and Joel Hackney. Brooke Bartimus arrived at 7:02 p.m.

**VISITORS COMMENTS AND COMMUNICATIONS**

There were no visitor or written communications.

**CONSENT AGENDA**

The Consent Agenda, consisting of the following items, was presented to the Board of Education:

- Approve the minutes of the June 23, 2011 regular meeting.
- Establish all monthly revolving funds for the 2011-2012 school year: Okaw Valley Elementary School Petty Cash, \$100; Okaw Valley Middle School Petty Cash, \$100; Okaw Valley High School Petty Cash, \$150; Unit Office Petty Cash, \$100; District Imprest Fund, \$5,000.
- Appoint Joel Hackney, Superintendent, as custodian of the District Imprest Fund for the 2011-2012 school year.
- Appoint building principals as custodians of school activity accounts - Doug McCausland, Okaw Valley Elementary School; Mike Cummins, Okaw Valley Middle School, and Eric Bruder, Okaw Valley High School.
- Appoint Joel Hackney, Superintendent, as district administrator for the Illinois Municipal Retirement Fund and the Teachers Retirement System for the 2011-2012 school year.
- Designate Scott State Bank, Bethany, Illinois and Shelby County State Bank, Findlay, Illinois as depositories of district funds.
- Designate the firm of Robbins, Schwartz, Nicholas, Lifton, and Taylor as school attorney.
- Authorize the use of Upchurch and Associates for district architectural work as needed.

It was moved by Michelle McClain and seconded by Tim Rothrock that the Board of Education approve the Consent Agenda as presented. Roll call vote: Bartimus, yea; Ryherd, yea; Macklin, yea; McClain, yea; Rothrock, yea; VanderBurgh, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

## FINANCIAL REPORT, BILLS, PAYROLL

The monthly financial report, and bills were presented for Board approval. The Superintendent recommended that bills for the school district be approved as follows:

- Bills for the month of July, 2011 - Education, \$116,891.52; O & M, \$79,655.06; Transportation, \$56,980.20; Life/Safety, \$0; Tort, \$75,001.31; Bond, \$500.00.
- Payroll for the month of June, 2011 - Education, \$246,918.50; O & M, \$15,981.71; Transportation, \$14,358.95; IMRF, \$11,675.77; Tort, \$1543.97
- Certified/Liabilities Payroll for the month of July, 2011 - Education, \$160,461.32; O & M, \$38.33; Transportation, \$3010.41; IMRF, \$2090.46
- Certified/Liabilities Payroll for the month of August, 2011 - Education, \$131,842.81; O & M, \$38.33; Transportation, \$3321.80; IMRF, \$1519.47

It was moved by Kari Younger and seconded by Brooke Bartimus that the bills for the month of July, 2011, Payroll for the month of June 2011; certified/liabilities payroll for the month of July 2011; and certified/liabilities payroll for the month of August 2011 be approved as presented. Roll call vote: Bartimus, yea; Ryherd, yea; Macklin, yea; McClain, yea; Rothrock, yea; VanderBurgh, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

## COMMUNICATIONS AND INFORMATION

**Superintendent Report:** Superintendent Hackney provided a written superintendent's report to the Board and highlighted summer school, summer cleaning, the OVMS renovations, the status of the OVIS building, the need to begin policy committee meetings, and the Common Core Standards workshop attended on June 28<sup>th</sup>.

## TRANSPORTATION INFORMATION

Possible changes to the transportation services provided by the district were recommended by the transportation committee. After discussing the impact of the changes as well as the short time before the start of athletic seasons and the school year, the Board decided not to act on any transportation changes for this school year. It was discussed that a community forum to discuss transportation issues could be held during the school year and that a questionnaire would be developed to be available at registration.

## RETURN TO WORK PROGRAM

It was moved by John Vander Burgh and seconded by Brooke Bartimus that the Board approve the district Return to Work Program as presented. Roll call vote: Bartimus, yea; Ryherd, yea; Macklin, yea; McClain, yea; Rothrock, yea; VanderBurgh, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

## CLOSED SESSION

It was moved by Kari Younger and seconded by Michelle McClain that the Board enter closed session at 8:07 P. M. as provided in 5 ILCS 120/2, subsection (c) for the purpose of discussing matters related to appointment, employment, and/or compensation of employees, matters related to collective negotiations, and pending litigation. Roll call vote: Bartimus, yea; Ryherd, yea; Macklin, yea; McClain, yea; Rothrock, yea; VanderBurgh, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

It was moved by Tracy Ryherd and seconded by Michelle McClain that the Board of Education return to open session at 8:35 P. M. Voice Vote: All voted aye. Motion carried.

## RESIGNATION

It was moved by Brooke Bartimus and seconded by Tracy Ryherd that the Board accept the resignation of Jacquelyn Evers effective June 28, 2011. Roll call vote: Bartimus, yea; Ryherd, yea; Macklin, yea; McClain, yea; Rothrock, yea; VanderBurgh, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

## EMPLOYMENT

It was moved by Brooke Bartimus and seconded by Michelle McClain that the Board employ Sarah Boline as district band director/music teacher for the 2011-2012 school year. Roll call vote: Bartimus, yea; Ryherd, yea; Macklin, yea; McClain, yea; Rothrock, yea; VanderBurgh, yea; Younger, yea. Yeas, 7; Nay, 0; Absent, 0; Abstention, 0. Motion carried.

## ADJOURNMENT

It was moved by Brooke Bartimus and seconded by Michelle McClain that the Board of Education adjourn at 8:43 P. M. Voice vote: All voted aye. The motion carried.

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President, Board of Education

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Secretary, Board of Education